

# Room Hire Charges

## Marquee Hire Charges

### **May to September**

	<u>2011</u>	<u>2012</u>
Saturday	£850	£900
Friday & Sunday	£800	£850
Monday – Thursday	£600	£650

### **April, October, November & December**

	<u>2011</u>	<u>2012</u>
Saturday	£750	£800
Friday & Sunday	£650	£700
Monday – Thursday	£500	£550

### **January, February & March**

	<u>2011</u>	<u>2012</u>
Saturday	£650	£700
Friday & Sunday	£600	£750
Monday – Thursday	£500	£550

	<u>2011</u>	<u>2012</u>
Civil Ceremony	£350	£400

Minimum numbers apply  
All prices include VAT and Service charge  
Capacity for the marquee is 250



# Wedding Brochure



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# Price List 2011/2012

Choosing the right menu for your menu for your wedding guests can be a very daunting prospect, here at the Halfway House we can pride ourselves at delivering bespoke menus for and guests.

Our Chefs take great pride in offering delicious dishes with the finest ingredients served professionally by our staff.

Here we present a few sample menus but these are just a taster of what we can provide. Come and see us and let us design a menu that will help make your day perfect.

## Wedding breakfast

3 course wedding Breakfast	from £26.50
Fork buffet	from £26.95
Barbecue Menu	from £21.50
Drinks package	from £15.95
Children's menu	from £14.50
Dressed buffet	from £35.00

## Additional Extras

Soup Course	from £4.95
Fish Course	from £7.00
Selection of Continental Cheeses	from £6.25

## Evening reception food

Light buffet	from £12.00 per person
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All charges include VAT and service charge. Please note a price increase will be applicable for 2011/2012 weddings and functions



# Wedding Breakfast

## Starters

Melon with Parma Ham ~£6.50

Prawn & Crayfish Salad ~£7.50

Breaded Brie Served with cranberry preserve V ~ £6.95

Oriental Duck Parcels ~£6.95

Pan Fried Scallops with pancetta & spinach and a hint of chilli ~£7.95

## Soups (All Soups are served with thick slice of fresh bread)

French Onion Soup ~ £5.50

Chefs Homemade Soup ~ £5.50

Traditional Leek & Potato ~ £5.50

Fresh Garden Vegetable ~ £5.50

## Main Courses

Pan Fried Chicken Breast Served with roasted tomato & crème fraiche sauce Sauté new potatoes & seasonal vegetables ~ £14.95

Roast Sirloin of Beef with Yorkshire pudding roast potatoes & seasonal vegetables ~£16.95

Slow Roast Lamb Shank Served with a red wine & rosemary with mash potatoes & seasonal vegetables ~ £17.95

Honey Baked Duck Breast baked with ginger & honey served in hoi sin sauce and on a spring onion potato cake ~ £16.95

Roast Norfolk Turkey Served with the trimmings & seasonal vegetables ~ £15.95

Stuffed Leg of Lamb served with an onion & mint gravy. Roast potatoes & seasonal vegetables ~ £16.95

## Vegetarian Options

Rocket, Pomegranate & Goats Cheese Salad With a garlic & olive oil dressing £13.50

Forest Mushroom Salad Served with gorgonzola cheese on a warm rocket salad baby spinach ~ £13.50

Creamy Tagliatelle cooked in a creamy roasted leek, walnut & rocket sauce £13.50

## Desserts ~ £ 5.95

Strawberry & White Chocolate Cheesecake with fresh cream

Homemade Profiteroles with a warm chocolate sauce

Summer Pudding with coulis and fresh cream Rich Chocolate Tart served with fresh cream

Key Lime Pie with fresh cream

# Children's Menu

£14.95 per child – Aged 3 – 12 yrs

## Starters

Potato Skins

Filled with either bacon & cheese or with cheese & tomato Prawn Cocktail  
Atlantic prawns with Marie Rose sauce & brown bread

## Mains

Homemade Chicken Nuggets with chunky chips  
Sausage & Chips  
Penne Napolitano (V)

## Desserts

Chocolate Fudge Cake with ice cream or fresh cream  
Selection of Ice Creams

# Dressed Buffet

Dressed Melon

Filled with Blackcurrant Sorbet & Garnished with Fresh Fruit

Dressed Salmon

Roast Norfolk Turkey

Honey Glazed Gammon

Stir Fry Rice Salad

Warmed Minted New Potatoes

Lightly Dressed Tossed Salad

Fresh Strawberry or Chocolate Mousse

Coffee & Mints

**£35.95**

# Barbeque Menus

## Menu 1

Minute Steak

Coated in Black Pepper & Sea Salt

Honey & Mint Marinated Lamb Steaks

Barbequed Lemon Chicken

Chargrilled Salmon Steaks

Jacket Potatoes

Selection of Salads

French Bread

£21.95

**Dessert £5.95**

## Menu 2

Marinated Rump Steak

Duck Parcels

Lamb in Rosemary Marinade

Chicken Kebabs

Barbeque Spare Ribs

Jacket Potatoes

Selection of Salads

French bread

£23.95

**Dessert £5.95**

# Fork Buffet Menus

## Fork Buffet Menu 1

Chefs Soup of the Day  
Honey Glazed Ham  
Roast Sirloin of Beef  
Roast Norfolk Turkey  
Vegetable Wellington  
French bread  
Savoury Hot Baked Rice  
Minted New Potatoes  
Mixed Salad  
Onion & Tomato Salad  
Coleslaw Salad  
Chocolate Tart with Fresh Cream  
Coffee & Mints

**£26.95**

## Fork Buffet Menu 2

Prawn Cocktail  
Dressed Salmon  
Honey Glazed Ham  
Roast Sirloin of Beef  
Roast Norfolk Turkey  
Gnocchi with Herbs & Tomato Salsa  
New Potatoes with Chives & Butter  
Savoury Hot Baked Rice  
Mixed Salad  
Coleslaw Salad  
Pasta Salad, French Bread  
Strawberry Pavlova with Fresh Cream  
Coffee & Mints

**£28.50**

## Light Finger Buffet Menus

The following four Buffet Menus may only be offered for Wedding Parties that have had a Full Meal during the day

### Finger Buffet Menu 1

A Selection of Sandwiches  
Sausage rolls  
Spicy Chicken Pieces  
Cocktail Sausages  
Chefs Bruschetta  
Vol au Vents

**£12.25**

### Finger Buffet Menu 3

Crudities  
Tomato & Pepper Quiche  
Selection of Baby Bouchees  
Chicken Satay & Peanut Dip  
Cocktail Sausages  
Wedges with Sour Cream Dip  
Tandoori Chicken Pieces  
Savoury Spring Rolls  
Crisps & Nuts

**£16.25**

### Finger Buffet Menu 2

A Selection of Sandwiches  
Chicken Tikka Pieces  
Sticky Cocktail Sausages  
Buffalo Wings  
Chefs Bruschetta  
Vol au Vents  
Crispy Spring Rolls V

**£13.75**

### Finger Buffet Menu 4

Crudities  
Chef Bruschetta  
Selection of Baby Bouchees  
Marinated Chicken Pieces  
Breaded Butterfly Prawns  
Oriental Duck Parcels  
Spicy Potato Wedges with a Garlic Dip  
Hoisin & Honey Sausages  
Crisps & Nuts

**£16.75**

# Drinks options

## **Package A - £16.95**

Reception Drink – A choice of Bucks Fizz, Pimms or Fruit Juice

Meal – Half a bottle of House Wine

Toast – One glass of Sparkling Wine

## **Package B £18.50**

Reception Drink – A choice of one glass of Bucks Fizz, Pimms or Fruit Juice

Meal – Half a bottle of Wine specially selected by our Restaurant Manager to compliment your meal

Toast – One glass of Champagne

## **Package C - £16.95**

Reception Drink – A choice of one glass Winter Punch

Meal – Half a bottle of House Wine

Toast – One glass of Sparkling Wine

## **Aperitifs**

Bucks Fizz £5.95

Champagne £7.50

Kir Royale £5.95

Pimms £5.95

Mulled Wine £5.50

Winter Punch £5.50



# Associated services

## Chair Covers

Barbara

07808 065225

[www.fabchaircovers.webeden.co.uk](http://www.fabchaircovers.webeden.co.uk)

## Hotels

Travel Lodge East Horndon

07819 848484

## Wedding Planner & Supplier

Samantha

[www.thepremiereevent.co.uk](http://www.thepremiereevent.co.uk)

[info@thepremiereevent.co.uk](mailto:info@thepremiereevent.co.uk)

## Photography

SPG photography

[www.spgphotography.co.uk](http://www.spgphotography.co.uk)

## Cakes

FCC Cakes

Babs 07808065225

## Church

Reverent Paul - 01277 812190

All Saints' church,

East Horndon,

Brentwood, Essex,

CM13 3LL

## Registrars

Brentwood Registrars

01277 233565

## Music

Resident D.J. Jamie

07976 393804

# Wedding Booking Form

Date of event \_\_\_\_\_

Description of event \_\_\_\_\_

Name of clients \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Post code \_\_\_\_\_

Home Telephone number \_\_\_\_\_

Mobile Telephone Number \_\_\_\_\_

Email address \_\_\_\_\_

Date of Function \_\_\_\_\_

Function Room \_\_\_\_\_

Room Hire £ \_\_\_\_\_

Civil Ceremony/Church \_\_\_\_\_ Time of Service \_\_\_\_\_

No. of daytime guests \_\_\_\_\_ No. of evening guest \_\_\_\_\_

Additional Information

\_\_\_\_\_

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Payment on account \_\_\_\_\_

Method of payment \_\_\_\_\_

How did you hear about The Half Way House? \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**I have read and understood your Terms and Conditions  please tick**

Our Terms and Conditions have been submitted to the Office of Fair Trading for consideration under the 'Unfair Terms in Consumer Contracts Regulation 1999'. Their recommendations have been adopted by this Company to ensure fairness to our clients

Attention of Function Organiser, This document is a working document and outlines our understanding of the arrangements you require for your function, should any details be incorrect please amend and initial. Once you have done this, we would be grateful if you could sign below.

# About us

## The Halfway House

The Halfway House is a family run business that prides itself in great food, great value and great fun. The Halfway House has been with the O'Donoghue family for over 30 years and has renowned reputation for everything it prides itself in.

The Halfway House has hosted many different events here with expertise of a brilliant coordinating team that will go above and beyond to help your event. The bistro's brilliant International Chef honours the values of the Halfway House which makes the bistro's food even more spectacular.

If you are looking for a restaurant with great award winning food, or if you are looking for a great venue for your wedding or simply looking for a great venue for a birthday party, where the atmosphere is brilliant and where you are always welcome, then look no further. You can find everything you want at the Halfway House.

## Marquaz

Our elegant marquee is set in the grounds of The Halfway House surrounded by sweeping views of the lovely Thorndon Country Park. In these stylish and tranquil surroundings, this beautiful marquee can host up to 250 guests and has its own private bar facilities, private terrace and gardens. The marquee is tastefully lined with ivory wall and ceiling linings making it a perfect neutral backdrop complementing your chosen wedding décor.

## Civil Ceremony Room

The Halfway House is currently fully licensed for civil ceremonies in any of the three function rooms, we can accommodate from 20 to 100 people.

## The Garden Bar

Our Garden Bar is the most versatile room at The Halfway House. Catering for up to 100 people it is ideal for all kinds of celebrations; from, 18th & 21st birthdays to Golden Wedding Anniversaries. The Garden Bar is ideally suited for christenings, weddings and special birthday celebrations. From retirement and special charity evenings to fancy dress and large Christmas parties, whatever the special occasion The Garden Bar is the perfect venue to celebrate. An extended license is also available (upon request).



## Terms & Conditions

1. A provisional booking can be held for a period not exceeding 10 days. A booking cannot be confirmed until a deposit has been paid. All deposits are strictly non refundable.
2. Approximately 6-8 weeks prior to the date, your function will be discussed in full detail, and your menu requirements confirmed. A pro-forma invoice and copy of our function file will be forwarded to you within seven days. Floral decorations, printing, celebration cakes or entertainment are not included in our prices
3. Final payment of the pro-forma invoice must be made 1 month prior to your function.
4. Any additional expenses incurred on the day are to be settled upon departure. Debit/Credit card and or , Cash are the only acceptable means of payment. The management reserve the right to cancel any function due to unforeseen circumstances beyond our control, or for any matter deemed necessary by the management and accept no resultant responsibility, financial or otherwise. However, in this unlikely event every effort will be made to accommodate the function in another part of the venue or elsewhere.
5. Cakes and other items supplied by you can be delivered the day before the Function or on the morning of the Party. Although we always take great care with cakes, we cannot accept responsibility for any damage that might occur to them on our premises.
6. Table plans (where applicable) must be submitted 2 days prior to the function. Numbers at this stage will be final. Should you be supplying printed menus, we request that these be submitted 2 days prior to the function. The management reserve the right to withdraw any menus printed incorrectly.
7. All prices include V.A.T. at the current rate.
8. a) No defacement of the interior decoration or furnishings of the venue will be allowed i.e. Drawing Pins, Sticky Tape, Fixing Spray, Glue or alike.  
b) The organiser will be held responsible for any defacement of the venue at the time of the function.  
c) The organiser of the function agrees to be responsible for damage or defacement of the venue during the function and will be held liable for the cost of repair or refurbishment.  
d) The organiser of the function will be held responsible for behaviour and conduct of guests.  
e) The venue Management has the right to remove any individual from the venue at the discretion.
9. The venue accepts bookings on the basis that the venue supplies all food and drink items with the exception of the /celebration cakes.
10. In the event of a cancellation taking place within four months of the function, The Halfway House will be permitted to recover its estimated losses. These will be based on the information provided on the function confirmation sheet. For guidance purposes they are likely to be as follows.  
At four months notice, but not less than three months 25% of the estimated bill. At three months notice, but not less than two months 50% of the estimated bill. Less than two months notice 75% of the estimated bill
11. The Company will always try to mitigate any such claim with your written approval.
12. Cancellations of a function will only be accepted in writing with at least one signatory of the function organiser. Cancellation is accepted on the date of receipt of that letter for the purposes of condition. Any payments towards the function are non-refundable.
13. Only Licensed security staffs are required for all 18th & 21st Birthday Parties. The Halfway House reserve the right to insist on security staff for any functions.
14. The Halfway House cannot accept responsibility for the loss of gifts and property when left in public areas. Any unclaimed property will only be kept for a period of one month.
15. The Management also reserves the right to increase its published prices for V.A.T. and duty increase imposed on them by the Government's budget, without prior notice.
16. Entertainers will need to satisfy The Halfway House, pursuant to its License for Public Entertainment . The Halfway House would also like to satisfy itself that any entertainers (s) do have satisfactory Public Liability Insurance. This legislation has been adopted from the Local Authority in an attempt to ensure that guests safety is maintained when a Music and Dance Licence is in operation.
17. An adult at all times during the function must accompany children under 14 years old, for their own safety. Under no circumstances must children be allowed to wander unaccompanied through the building or its surrounding grounds. All guests are required to stay within the confines of the particular functions designated areas for their own safety.
18. To comply with the licensing regulation our bars will close at 12 midnight.